

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
November 19, 2018**

The Field Local School District Board of Education held its Regular Meeting on Monday, November 19, 2018 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Julie Kline-Yes, Laura May-Yes, Larry Stewart-Yes, Randy Porter-Yes
Student Representative-Abby Mortimer-Absent

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the October 8, 2018 regular meeting. **18-0059**
Roll Call: Calcei-Yes, Stewart-Yes, Kline-Yes, May-Yes, Porter-Yes.
President declared the motion carried

Member May moved, seconded by Member Kline that the Field Local Board of Education adopt the following agenda for the November 19, 2018 regular meeting. **18-0060**
Roll Call: May-Yes, Kline-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried

Student Representative Report – The concert choir is about to jump into their busiest time of year. Christmas season is full of performances that take them from the Akron Zoo, to the Altercare Center, and to our own community tree lightings. Their next event will be at the Brimfield Fire Station on Sunday, November 25th at 5:00. /Our basketball teams have also just begun their season, with several practices and a couple scrimmages under their belts, games will be starting next week. /The FHS Drama Club just wrapped up their fall production of “Pride and Prejudice”. If you didn’t get a chance to catch the show, make sure you don’t miss the musical in the spring. They will be presenting “My Fair Lady” in early May. /The art department has been hard at work; the most recent project is the Paint a Plow program. Mr. Kline’s advanced art students were supplied with a snow plow from Sarchione Chevy and painted it in the likes of Pink Floyd, the plow reads “We are not just bricks in the wall”, and was signed by all those who participated in painting it. Field is competing with 27 other schools spanning six counties, voting is still open./Another one of the winter sports, wrestling, is also starting up. Our team has been hard at work, conditioning and practicing in hopes of sending more wrestlers to state this year. /Student Council is currently hosting a canned food drive, the food collected will go towards local families that need the extra support./National Honor Society is preparing to host its first blood drive of the year, it is open to the community as well, and they’re expecting a good turnout. The students are also looking at volunteering at Akron Children’s Hospital, and are planning on taking toys and books to the children there, in hopes of bringing a little extra holiday spirit./Lastly, falcon periods have been in effect for almost 12 weeks now, and the student body has completely adjusted. So far, the opportunity presented has been successful.

Superintendent's Report - The State School Board last week did pass recommendations to modify the graduation requirements for this year's class and next year's class and they have a proposal how to change those requirements long term. It's anticipated that the legislature will take up the graduation requirements in December in which we will see modifications for the class of 2019 and 2020. As you recall, this all started last year with points for graduation. The points have not gone as hoped. They did a one year fix for last year and we fully expected they were going to address this by June to fix this current school year and they didn't. Now being late in the process some pathways are already gone. If and when this passes, it will give us other ways this second semester to try and guide students for the points needed for graduation. They are recommending other permanent pathways to take effect in three years.

The State Board also recommended redoing report cards. Taking away the letter grades, changing how value added is calculated and changing some of the subgroup penalties. It might not be a perfect fix but certainly a better option than we have now.

Todd and I have been contacted by the State since our levy defeat and submission of the five year forecast. With our impending deficit in June of 2020, they will be coming in to do a performance audit. A performance audit is different than a financial audit. They will come in and see if we are spending in the best way as they feel we should. There are mixed reviews from districts that have had performance audits. Sometimes there are good recommendations, but from the guidelines they use, sometimes they will not make sense for a lot of districts. It will be a lot of work for everyone in the office and Todd and I will be meeting with them next week to get things started. I have also been in contact and informed that we will be required for the 19-20 school year to balance the budget. So I have started to look how we do that. Our plan can't just be the levy. In May, we will have a new levy and a renewal on the ballot. We will need a plan if new money doesn't pass and if the renewal also doesn't pass. We will have something to share with you next month and look at. Once we feel like we have a handle on it we will bring it to you and go from there.

Mr. Carpenter stated that he has had discussions with ODE and they could care less what impact or consequences it has at the educational level. All they care about is eliminating the deficit.

Mr. Stewart stated that what we have been doing is to hold off on substantial cuts in order to provide the education our students deserve. Now those cuts will look more dramatic.

Mr. Calcei stated that would be suicide for the district. When the district makes cuts, kids will leave and the hole just gets worse and worse.

Mr. Heflinger said that that in May, this community will know what kind of a school district they are voting to have or not have. If we can get the yes voters mobilized in May, we have a chance to get this levy passed. Once we have the districts new valuation, we can discuss millage options.

Mrs. May commented that she had a conversation with Mr. Coia that there are developers that don't want to come because of the school district's financial state.

Legislative Liaison Report - Mr. Stewart spoke about H.B. 318. It is appropriating twelve million dollars in grant fund money to public schools for safety programming, training of school resource officers, counseling to student and other areas. Mr. Carpenter stated that the district already received its allocation.

- **Recognition of visitors**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member May moved, seconded by Member Stewart that the Field Local Board of Education approve the consent agenda as presented. **18-0061**

Mr. Heflinger pointed out a couple of retirements on the agenda. Denny Grund who has been in Maintenance and Grounds, as well as Carol Wagner who is at the middle school. I want to thank both of them for their service.

Mrs. May questioned Board Policy 8.15 for further clarification going forward. Mr. Carpenter stated a revision will be reflected for the second reading prior to Board adoption.

Roll Call: May-Yes, Stewart-Yes, Calcei-Yes, Kline-Yes, Porter-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

Certified Employment

Victoria Dahl, Home Instructor for the 2018-2019 school year.

Classified Employment

1. Janine Balzer, Paraprofessional at Brimfield effective October 3, 2018. Rate of pay per Negotiated Agreement.
2. Mary Hengle, Cook/Cashier at Middle School effective October 16, 2018. Rate of pay per Negotiated Agreement.
3. Nikki Parkhill, Cook/Cashier at High School effective October 11, 2018. Rate of pay per Negotiated Agreement.
4. Justin Grund, 8 Hour Asst. Custodian at Suffield effective November 27, 2018. Rate of pay per Negotiated Agreement.
5. Athletic ticket takers for the remainder of the 2018-2019 school year:

Kevin Sisak effective 9/8/18

Michelle Yoho effective 9/15/18

Classified Substitute Employment-pending proper paperwork

1. Anamarija Odak-classified substitute for the remainder of the 2018-2019 school year.
 2. Danyel Bright-classified substitute for the remainder of the 2018-2019 school year (effective beginning with the 2018-2019 school year).
 3. Elizabeth Fulst-classified substitute for the remainder of the 2018-2019 school year.
 4. Kelly Vinson-classified substitute for the remainder of the 2018-2019 school year.
 5. Amanda Wahl-classified substitute for the remainder of the 2018-2019 school year.
 6. Jillian Chapman-classified substitute for the remainder of the 2018-2019 school year.
 7. Martha Long-classified substitute worker for the remainder of the 2018-2019 school year (effective 10/30/18).
 8. Justin Grund-classified substitute worker for the remainder of the 2018-2019 school year.
 9. Alison Morrow-classified substitute worker for the remainder of the 2018-2019 school year.
 10. Megan Walker-classified substitute worker for the remainder of the 2018-2019 school year.
 11. Gerald Waldrop-classified substitute worker for the remainder of the 2018-2019 school year.
 12. Amy Austin-classified substitute worker for the remainder of the 2018-2019 school year.
- **Supplemental Contract(s)** – The Superintendent recommends that the Field Local Board of Education employ the following beginning with the 2018-2019 school year.

Certified Academic

1. Lori Brake, LPDC Secretary -\$342.00
1 year experience, 1 year contract
2. Jessica Havallo, Middle School Vocal Music Choir-\$1,025.00
1 year experience, 1 year contract

*****The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position has accepted. The position has been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and***

*accepted the position***

Non-Certified Athletic

1. Malik Billingsley, Freshman/Asst. Boys Basketball Coach-\$3,075.00
0 years experience, 1 year contract
 2. Vince Paolucci, 7th Gr. Boys Basketball Coach-\$2,050.00
0 years experience, 1 year contract
- **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:
 1. Dennis Grund, Grounds/Maintenance effective November 1, 2018 due to retirement.
 2. Anthony Fiorilli, Freshman Boys Basketball Coach effective October 17, 2018.
 3. Jessica Havallo, Vocal Music Director effective November 8, 2018.
 4. Carol Wagoner, Certified Teacher at Middle School effective July 1, 2019 due to retirement.
 - **Resignation(s) / Transfer(s)** - The Superintendent recommends that the Field Local Board of Education approve the transfer(s) of the following:

Pam Lowe, 8 hour Asst. Custodian at Suffield will transfer to Head Custodian at Brimfield effective October 23, 2018.
 - **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following parental leave of absence for certified personnel:

Jessica Havallo, High School Teacher, expected date of leave is January 17, 2019.
Anticipated date of return is April 1, 2019.
 - **Field Trips** – The Superintendent recommends that the Field Local Board of Education approve Field Trip(s) to the following location(s):

Field High School tour group to England and France in June of 2020 for ten days through Educational Tours (**Exhibit S-1**).
 - **Volunteers** – The Superintendent recommends that the Field Local Board of Education approve the following volunteer:

Ed Shuttly-Wrestling.

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following:

Kristine Baker, Webmaster Contract Services including but not limited to website design, repairing, downloading documents, etc. Duration of contract: November 1, 2018 through October 31 2019-\$4,999.00 (Exhibit S-2).

- **Payment/Fiscal Item** – The Superintendent recommends that the Field Local Board of Education approve payment for the following:

1. Payment in lieu of transportation to the parents whose children attend Parochial Schools for the 2018-2019 school year (Exhibit S-3).
2. Ravenna Pre-School Excess Cost invoice - \$5,531.44 (Exhibit S-4).

- **Inventory** – The Treasurer recommends that the Field Local Board of Education approve disposal of the following capital assets:

Disposal

Bus 8 2003 ifdxe45f33ha18045 Ford E-450 18 passenger
Bus 13 2001 ihvbbaan814365431 International Thomas 71 passenger
Bus 21 1995 1hvbbaan5sh650507 International 65 passenger
Bus 26 1995 1gdm7t1j9s9506831 GMC/bluebird 66 passenger
Bus 37 2001 1hvbbaan61h412648 International/Thomas 71 passenger
Bus 38 2004 4uzzaxdc05cu27906 Freightliner/Thomas 71 passenger

- **Board Policy** - The Superintendent recommends that the Field Local Board of Education conduct the first reading of the following policies for Board adoption:

Policy

3.13 Staff Computer, Email, Network and Internet Use
6.18 Student Discipline
6.26 Dangerous Weapons in the Schools, Bomb Threats and Violent Conduct
6.33 100% Tobacco Free Policy
8.09 Credit Card Policy
8.13 Procurement with Federal Grants/Funds
8.15 Board-Supplied Amenities and De Minimis Gifts

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:

1. Financial reports for the period ending September 30, 2018.
2. **State and Federal Grant Programs** – Participation in the following State and Federal Grant Programs for FY19 along with FY18 carryovers and to create the necessary revenue and expenditure accounts:

<u>Fund</u>	<u>SPCC</u>		<u>FY2018</u> <u>Allocation</u>	<u>FY2017 Carryover</u> <u>Allocation</u>
451	9019	OneNet	\$ 9,000.00	\$ 0
516	9019	Title VI-B	\$ 404,132.06	\$ 11,779.57
551	9019	LEP	\$ 3,863.36	\$ 0
551	9919	Immigrant	\$ 0	\$ 3,615.07
572	9019	Title I	\$ 266,257.43	\$ 35,458.02
587	9019	PreSchool Bene.	\$ 10,371.61	\$ 0
590	9019	Title II-A TQu	\$ 59,132.32	\$ 18,673.52
599	9019	Title IV-A	\$ 27,991.73	\$ 0
516	9119	6B Restoration	\$ 3,537.44	\$ 0
516	9919	IDEA Restoration	\$ 8,524.90	\$ 0

3. Revision to the High School Activity Proposed Budget-018 9005 (Exhibit T-1).

Informational Items

1. Salary notices-The Superintendent recommends that the Field Local Board of Education authorize salary notices to be sent to certified personnel who hold contracts expiring in 2019, 2020, 2021, 2022 and those who hold continuing contracts.

Correction – Melissa Reagan Step 12 Experience 12 M+15

2. Tanya Coler, Intervention Specialist at Brimfield Elementary effective September 10, 2018.

Correction - MA Degree Step 8 Interim Contract

There being no further business to come before the Field Local Board of Education
Member Calcei moved, seconded by Member Porter to adjourn the November 19, 2018
regular meeting.

18-0062

Roll Call: Calcei-Yes, Porter-Yes, Calcei-Yes, Kline-Yes, May-Yes.

President declared the motion carried

The meeting was adjourned at 7:23 P.M.


Randy Porter, President


Attest: Todd Carpenter, Treasurer

To: Mr. Heflinger and Members of the School Board
From: Meredith Stratton
Date: October 15, 2018
Re: Trip to England and France June 2020

Connie Tenney and I are interested in leading a student tour group to England and France in 2020. This would be my eighth trip with students from Field High School, and would take place in June 2020 upon the conclusion of the school year. The company I travel with, EF Educational Tours, has been in business since 1965. They are among the most reputable and reliable companies in the business, and they have a strong commitment to the safety of everyone on tour.

The proposed trip will be a total of 10 days in length, 2 days of which will be traveling to and from Europe. The cost of the trip is \$3,640. This cost includes: round-trip airfare, 9 nights in hotels with private bathrooms, all ground transportation (including the ferry across the English Channel), breakfast and dinner daily, a full time bilingual tour director, and museum and monument entrance fees. Students will also have to opportunity to visit the Mont St. Michel and the beaches of Normandy.

All payments are made directly to EF Educational Tours. Participants are automatically enrolled in EF's AutoPay program, in which payments are deducted from a checking account. Families are also able to use a debit card or credit card.

For every six students, there will be one chaperone. Chaperones for this trip would include myself and Connie Tenney. Additional teachers will be named at a later date, if needed. All chaperones are always a faculty member from Field High School.

I have always been blessed with exceptional students who represent Field High School very well. I have received compliments from every tour guide about how polite and attentive our students are. They also do a wonderful job communicating in French! Students and parents are aware, however, that any kind of gross misconduct will result in immediate dismissal from the trip with parents/guardians being responsible for any additional costs, such as the airline ticket home.

I would like to thank you in advance for considering my request for this exceptional opportunity for the students at Field High School. This trip truly is a wonderful experience that our students will never forget!





Educational Tours

FIELD HIGH SCHOOL - INTERNATIONAL TOUR PROPOSAL

England and France

Prepared for: Meredith Stratton
Field High School
10/8/2018

Your partner in global education

As the **World Leader in International Education**, we've partnered with educators around the world for over 50 years to help students gain new perspectives and build skills for the future through experiential learning. We provide a range of travel programs—Educational Tours, Language Immersion Tours, Service Learning Tours, Global Student Leaders Summits and Custom-Designed Tours—that help prepare students for the future by teaching them more about the world, themselves, and their place in the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Understand new people, places, and cultures
- Discover more about themselves
- Grow more confident and independent

When students grow in these ways, they become more curious, more open-minded, and more excited about the future.

What we'll cover in this document

We've created this document specifically for you, your school and your students. It outlines the details of your proposed tour and the life-changing experiential learning opportunities that await your students.

PAGE

1	Your partner in global education
2	Our commitment to education
3	Our commitment to safety
4	We'll handle the details
5	A day-by-day look at your tour
6-7	What your hotels will be like
8	What your meals will be like
9	Price details
10	Important final details

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour and date(s) specifically mentioned herein. For additions, subtractions or modifications, please contact your EF Tour Consultant.

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Our commitment to education

We believe the best way to help students gain new perspectives and build skills for the future is through experiential learning.

Accreditation

EF is accredited, just like your school, and recognized by the following regional, national and international organizations: Middle States Association of Colleges and Schools (MSA-CES); Western Association of Schools and Colleges (WASC); Southern Association of Colleges and Schools (SACS-CASI) North Central Association (NCA-CASI); National Council for Private Schools Accreditation (NCPSA); and Accreditation International (AI).

A standard of excellence

Our educational travel programs bring to life the knowledge and skills that are called for in many education initiatives, including:

- Partnership for 21st Century Skills (P21)
- International Baccalaureate – PYP, MYP, Diploma, IBCC
- Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects
- Global Competence Criteria—defined by the Asia Society and Council of Chief State School Officers
- Global Connection Standards in the National Curriculum Standards for Social Studies
- Culture and Connections Standards in the Standards for Foreign Language Learning
- Standards of Professional Learning—defined by Learning Forward

weShare: Personalized Learning

Every tour comes with weShare, a personalized learning experience powered by students' curiosity. Using EF's guided learning model, students use their strengths to investigate an issue or topic that inspires them. They reflect on what they've learned through a post-tour project that gives even more meaning to travel—and can earn them academic credit.

Earning credit

Students can earn credit by traveling on an EF tour and completing required coursework. We offer choices, so you can find the credit option that best fits you and your students' needs.

- Students in grades 6-12 can earn high school credit with weShare, EF's personalized learning experience, by developing an essential question to investigate on tour and creating a post-tour project. Successful course completion will earn students 0.5 elective high school credits.
- Students in grades 9-12 can earn university credit by completing a series of assignments and a final research project with EF's university partner, Southern New Hampshire University. Successful course completion will earn students 3.0 university credits.

Accredited by:



Our commitment to safety

Our demonstrated commitment to safety and risk management is proven with our preventative procedures and extensive measures taken to ensure each traveler's safety.

Worldwide presence

As the largest international student travel organization, we have 500 schools and offices in more than 50 countries worldwide. With 37,000 EF staff and teachers around the globe, we're accessible wherever and whenever you need us.

Global Liability Insurance Plan

- All EF Group Leaders are covered for the duration of their EF educational tour.
- EF's Commercial General Liability Insurance is provided by nationally recognized insurance companies with A.M. Best Ratings of A-.
- Group Leaders and their schools are covered by our \$50 million liability policy and customer payments are protected by a \$1 million customer protection plan.
- EF's Global Liability Insurance Plan allows for schools and districts to be added to the policy by written agreement. EF can provide a certificate of insurance that details coverage.

Global Travel Protection Plan

Designed specifically with EF travelers in mind, teachers may add this comprehensive and affordable protection plan to their tours.

EF's Peace of Mind Program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level for any reason, including terrorism or other world events. Your Group Leader may choose from the following options:

45 days or more prior to departure

- Change the travel dates of your group's current tour
- Work with EF to modify your group's current tour or find a new tour
- Cancel your tour and all travelers will receive a transferrable travel voucher

44 days or less prior to departure

If any location(s) included in the group's tour itinerary is designated as a Travel Advisory Level 3 or 4 by the U.S. Department of State, your Group Leader may still choose any option from the section above.

Highly respected in the industry by:



We'll handle the details

As your educational travel partner, we work with teachers, students and parents to ensure a seamless experience—before, during and after tour. In other words, we're with you every step of the way.

BEFORE TOUR

Support Team and resources

Dedicated Tour Consultants guide teachers through the planning process, while Local Representatives from your area work face-to-face to provide support. We give teachers their own personal tour website with helpful tools to share tour information, manage deadlines and more. In addition to online resources, we also provide an array of printed materials for teacher, students and parents.

International Training Tours

Ensuring teachers are fully prepared to lead an EF tour is our commitment to your school community. Through our blended learning model, all first-time EF Group Leaders receive complimentary international training. Conducted by EF personnel and experienced EF Group Leaders, the program includes online, classroom and experiential learning components. In the event a Group Leader cannot attend one of these complimentary tours, we offer live webinars to prepare them and answer questions before they travel.

Traveler account management

Our knowledgeable and friendly Customer Service Representatives help travelers and their parents with all billing transactions, protection plans and tour activity questions. We also offer flexible and convenient payment options that allow parents to choose when—and how—they want to pay.

WHILE ON TOUR

Everything is included

This all-inclusive global experience makes it easy for teachers and students to explore the world. From flights and hotels to most meals and experiential activities, we take care of every detail so travelers can focus on the experience.

Guided travel

A personal bilingual Tour Director stays with your group 24/7. They handle every on-tour detail to ensure a smooth travel experience while also providing unique local insight. Expert local guides, meanwhile, share their knowledge of history, art, architecture and more during guided tours.

AFTER TOUR

Program development

We'll work with you to build a travel program at your school so even more students have the opportunity to experience the world.

A day-by-day look at your tour

This is the itinerary page that students and parents will see in their tour itinerary guide. It's just one of the many resources they'll receive in preparation for your tour.

What you'll experience on your tour

Day 1: Fly overnight to England

Day 2: London

- Meet your Tour Director at the airport in London, a city of 8 million people that has become one of the world's great meeting pots while maintaining a distinct character that's all its own. From the London Bridge to the Houses of Parliament, Great Britain's royal tradition and rich history greet you at every turn. Admire architectural marvels like the Baroque domes and spires of St. Paul's Cathedral, the 17th-century church designed by Sir Christopher Wren. Check out the lively five-way intersection at Piccadilly Circus as well as Hyde Park's urban greenery. You may even get a chance to witness the ceremonial Changing of the Guard. And don't forget to snap a picture of Big Ben from the banks of the River Thames.
- Take a walking tour of London: The Strand, Trafalgar Square, Leicester Square, Covent Garden

Day 3: London

- Take an expertly guided tour of London: Big Ben and Houses of Parliament; Piccadilly Circus; St. Paul's Cathedral; Changing of the Guard at Buckingham Palace (if scheduled)
- Time to see more of London or
- Visit Windsor Castle

Day 4: Canterbury | Normandy

- Take a tour of Canterbury
- Visit Canterbury Cathedral
- Cross the English Channel by ferry from Dover to Calais
- Continue on to Normandy. Here, on June 6, 1944 (the date now known as D-Day), Allied troops landed on the beaches, launching the campaign that eventually liberated mainland Europe from the Nazis. During your stay, witness remnants of the floating roadways and piers built to create an instant port at Arromanches. Visit the Pointe du Hoc Ranger Monument commemorating the special forces who scaled a 100-foot cliff to seize German artillery. See the Normandy American Cemetery and Memorial established—out of necessity—just two days after the invasion. Pay tribute to WWII troops at the Caen Memorial, one of Europe's top history museums. Exhibits and films document the events that led up to the war and the Normandy invasion.

Day 5: Normandy | St. Malo

- Visit the D-Day beaches of Normandy: Pointe du Hoc, American Cemetery, Arromanches
- Visit the Caen Memorial
- Continue on to St. Malo

Day 6: St. Malo

- Take an expertly guided tour of St. Malo
- Visit St. Vincent Cathedral
- Visit Mont St. Michel

Day 7: Paris

- Visit Chartres Cathedral
- Continue on to Paris, the City of Light. During your stay you'll get a taste of Parisian style as you ride down the Champs-Élysées, an elegant boulevard packed with high-fashion boutiques. Pass the Place de la Concorde and the Arc de Triomphe and strike a pose in front of the Eiffel Tower. At the École Militaire, see where a promising young Napoleon launched his rise to power. I.M. Pei's iconic glass pyramid marks the entrance to the renowned Louvre, home to treasures like Leonardo da Vinci's *Mona Lisa*. Then, admire the Notre Dame Cathedral's sculptured façade, stained-glass rose windows and seemingly weightless vaulted ceilings.

Day 8: Paris

- Take an expertly guided tour of Paris: Place de la Concorde; Champs-Élysées; Arc de Triomphe; Les Invalides; Eiffel Tower
- Time to see more of Paris or
- Visit Versailles

Day 9: Paris

- Visit the Louvre
- Take a walking tour of Paris: Latin Quarter
- Visit Notre Dame Cathedral

Day 10: Depart for home

● 2-DAY TOUR EXTENSION

Day 10: Amsterdam

- Travel by train to Amsterdam
- Take a walking tour of Amsterdam: City canals

Day 11: Amsterdam

- Take an expertly guided tour of Amsterdam: Koninklijk Paleis; Westerkerk
- Visit the Anne Frank House
- Visit the Rijksmuseum

Day 12: Depart for home



#paris #eiffeltower
#latour Eiffel #france
#cityoflights #europe
#cityoflights #travel
#neverstopexploring

— NICK, 17, WHITE



Instagram

I went to France and England in early June and it was the trip of a lifetime! Ronen is a great tour guide and LL was a great company!

— MARY, 16, BROWDER



Facebook

TOP THREE THINGS I WILL SEE, DO, TRY OR EXPLORE

1. _____
2. _____
3. _____

● Options and excursions

What your hotels will be like

A good night's sleep is important, so you can count on safe, clean and comfortable hotels with private bathrooms. Every hotel we work with is required to meet our high standards for quality, safety and cleanliness. Three to four students of the same gender will share a room, which will have a combination of twin and shared double beds. Please be aware that hotels may have different amenities than you find in American hotels.

HERE ARE EXAMPLES OF THE TYPES OF HOTELS YOU'LL STAY AT ON TOUR:



Holiday Inn Express Watford Junction

Watford Junction, 19 Bridle Path, St. Albans Road

www.galahotels.com

Holiday Inn Express Watford Junction is only a 2-minute walk away from the Watford Junction Train Station, and the fast train takes you to Central London or Wembley in just 20 minutes. Heathrow and Luton Airports are only a 30-minute drive away. There is a shuttle service, continental breakfast, a seasonal dinner menu, and an abundance of night life in Watford.



PI Croydon

Phillips House, 6 Lansdowne Road, Croydon CR0 2BX

www.premierinn.com

Just a 15-minute train journey to Central London, this hotel is within walking distance of East Croydon Train Station. Whitgift Shopping Centre is also nearby. Our Croydon Town Centre Premier Inn has everything you'd expect: incredibly comfy beds in every room, the on site Thyme Restaurant and free Wi-Fi for 30 minutes in every bedroom.



B&B Hotel Malakoff

2 bd Charles de Gaulle

92240 Malakoff France

www.hotelbb.de

The B&B hotel is situated in the southern outskirts of Paris, just 300 meters from Malakoff-Plateau de Vanves Metro Station and seven kilometers from the Eiffel Tower. Each of the hotel's cozy, streamlined rooms feature flat-screen TVs and desks. A hot breakfast buffet, free WiFi and 24-hour reception are also offered.



Citadines Paris La Défense

1-8 boulevard de Neuilly
Paris

www.citadines.com/france/paris/la_defense.html

Just a 10-minute metro ride from the Champs-Élysées, the Citadines Paris La Défense is a large, business-class hotel that maintains a warm and welcoming atmosphere. The hotel features 234 rooms—130 studio-style and 104 apartment-style—each with a fully equipped kitchen area. All rooms also include elevator access, television, telephone, air conditioning, hair dryer, safety deposit box and Wi-Fi. Located in the heart of the La Défense business district, the hotel is a five-minute walk from the La Défense metro station. One of the largest shopping centers in Europe, including an Imax cinema, is also within walking distance.



Courtyard Saint Denis

34 bd de la Liberation
Saint Denis 93200 France

www.marriott.com/hotels/travel/parsd-courtyard-paris-saint-denis/

The four-star Courtyard Saint Denis is situated in the vibrant neighborhood of Carrefour Pleyel, just minutes away from downtown Paris. Saint-Ouen market and Villepinte Exhibition Center are also conveniently located nearby. Guests can enjoy the hotel's garden, private terrace, 24/7 fitness center and free Wi-Fi.



Hotel Novotel Marne La Vallee Collegien

2 Allée des Portes de la Forêt
Z.A.E Les Portes de la Forêt
CS 50024

77090 Collegien - France

www.novotel.com/gb/hotel-0385-novotel-marne-la-vallee-collegien/index.shtml

The 4-star Hotel Novotel Marne La Vallee Collegien is just a 30-minute drive from the center of Paris. Contemporary yet comfortable in design, all of its 193 spacious rooms include air conditioning, complementary Wi-Fi, flat-screen TVs and queen-size beds. Guests can challenge each other to a game of outdoor table tennis or basketball, relax on the terrace or take a dip in the pool.

What your meals will be like

These are examples of the types of meals you and your students will be served on tour.



Educational Tours

Sample Menus: Europe

Discovering new foods can be one of the best parts of traveling. The sample menus below are just a few examples of the types of traditional, local favorites you will have the opportunity to try on tour. Every meal will include table water (or bottled water if deemed necessary by locals) and you can usually buy other beverages if you wish. All meals are served as a group—not à la carte—and a vegetarian option will be available if requested in advance. Please notify ET of any other dietary restrictions or food allergies you may have. Enjoy!



AUSTRIA

Soup
Wiener schnitzel
Chocolate cake

CZECH REPUBLIC

Soup
Goulash
Ice cream

FRANCE

Menu 1
Cheese quiche
Turkey with rice, sauce,
mushroom and beans
Apple tart
Menu 2
Salad
Flammekueche
Chocolate moussé
Menu 3
Couscous with
vegetables and meat
Fruit salad

GERMANY

Menu 1
Pretzel with
cream cheese
Turkey with
spätzle dumplings
Fruit
Menu 2
Vegetable soup
Bratwurst with kraut
and mashed potatoes
Ice cream

GREECE

Menu 1
Spinach pie
Moussaka
Rice pudding
Menu 2
Greek salad
Chicken with oven-
baked pasta
Walnut pie

ITALY

Menu 1
Tomato bruschetta
Cannoli; brioche with
garlic and sage
Lasagna
Gelato
Menu 2
Spaghetti with pesto
Pork loin with spinach
and potatoes
Fruit salad

IRELAND

Soup
Chicken with mashed
potatoes and gravy
Fruit salad

SPAIN

Spanish Tortilla
Pork loin with potatoes
and mushrooms
Ice cream

SWITZERLAND

Soup
Alpine Macaroni
Chocolate mousse

UNITED KINGDOM

Menu 1
Fish and chips
Ice cream
Menu 2
Chicken and hummus
Flan
Menu 3
Naan bread
Chicken curry

ICELAND

Meatballs, potatoes & brown sauce
Fish balls with potatoes and butter
Fried vegetables

PLEASE NOTE: MEALS VARY BY TOUR. THE RESTAURANTS LISTED AND PICTURED ABOVE ARE EXAMPLES.

ET TOURS.COM | 800.637.0222

Price details

In addition to the support you receive before and after tour, along with the logistical support you receive on tour, your guaranteed lowest price covers all of the details.

TOUR PRICE QUOTE

England and France

PREPARED FOR
Meredith Stratton

PREPARED ON
October 5, 2018

YOUR TOUR NUMBER
2180833SF

YOUR TOUR WEBSITE
www.efours.com/2180833SF

ALTERNATE TOUR CHOICES
2nd Choice: Paris, Normandy and London (10 Days)

Your travel details

TOTAL LENGTH
10 days

DEPARTING FROM
Cleveland (OH)

REQUESTED TRAVEL DATES
Thursday, June 11, 2020 - Saturday, June 20, 2020

YOUR DEPARTURE DATE RANGE

☐ EARLIEST
Sun, Jun. 7

☒ REQUESTED
Thu, Jun. 11

☐ LATEST
Mon, Jun. 15

50 YEARS
OF EXPERIENCE

GUARANTEED LOWEST PRICE

Price valid for travelers enrolled October 5, 2018 - October 31, 2018*

Student

\$3,640 or \$187 / 19 mos

Adult

\$4,140 or \$213 / 19 mos

PRICE BREAKDOWN

Program Price	\$3,595
Weekend Supplement	\$35
Global Travel Protection	\$165
Parts by Night	\$45
Early Enrollment Discount	-\$200

*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at efours.com/baggage. All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit efours.com/bc.

Your experience includes

AN ALL-INCLUSIVE TOUR

Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.efours.com/2180833SF.

FULL-TIME TOUR DIRECTOR

Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

EXPERT LOCAL GUIDES

Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.

WESHARE—PERSONALIZED LEARNING

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

CONTINUOUS SUPPORT

Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

WORLDWIDE PRESENCE

EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

24-HOUR EMERGENCY SERVICE

Travelers and their families can count on EF's dedicated emergency service team.

PEACE OF MIND PROGRAM

Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at efours.com/peaceofmind.

Important final details

The EF Price Guarantee

We're dedicated to making travel accessible to as many students as possible. Our unmatched global presence and longstanding relationship with airlines and hotels ensure you will always give your students the best experience at the lowest price, guaranteed.

What it means for you:

- The guaranteed lowest price—if you find a similar tour for less, we'll beat it.
- One simple price—no enrollment or departure fees.
- Once a student enrolls, their price will never change.

I hope you've found this document useful. As your EF Representative, I'm here to answer any questions that you may have. Please don't hesitate to contact me with any questions.

Sincerely,

Audra Hamill

Educational Tour Consultant

216-413-5343

audra.hamill@EF.com

Field Local School District
Students Attending Private School 2018-19

Exhibit S-3
November 19, 2018

Approved	Paper Sent	Paper received	Last Name	First Name	Grade 18-19	New	Transport To	ity
						x	Redeemer Lutheran School	aga Falls
					KG	x	Redeemer Christian	
							CVCA	Cuyahoga Falls
							CVCA	Cuyahoga Falls
							Lake Center Christian School	Hartville
	9/20/2018	9/27/2018	Graham	Audra	7th	x	Lake Center Christian School	Hartville
	9/20/2018	9/27/2018	Graham	Abigail	7th		Lake Center Christian School	Hartville
	9/20/2018	10/31/2018	Quan	Kyland	5th		Lake Center Christian School	Hartville
		10/2/2018	Miller	Wendall	KG	x	Lake Center Christian School	Hartville
	9/20/2018	10/2/2018	Miller	Allivia	3rd	x	Lake Center Christian School	Hartville
	9/20/2018	10/9/2018	Hayslip	Faith	5th	x	Lake Center Christian School	Hartville
	9/20/2018	10/3/18	Flohr	Naomi	7th	x	Lake Center Christian School	Hartville
							Out of the Box Behavioral Academy	Akron
	9/20/2018	10/3/2018	Schubert	Autumn	8th	x	Super Learning Center's Faith Christian Academy	Lakemore
							Chapel Hill Christian (South Campus)	Akron
	9/20/2018	10/10/18	Parker	Brianne	6th	x	Chapel Hill Christian (North Campus)	Cuyahoga Falls
							Hoban High School	Akron
	9/20/2018	10/25/2018	Freiman	Grace	6th	x	St. Joseph Cuyahoga Falls	Cuyahoga Falls
	9/20/2018	10/9/2018	Phillips	Wyatt	5th	x	Super Learning Center's Faith Christian Academy	Lakemore
	9/20/2018	11/1/2018	Roberts	Addison	4th	x	Super Learning Center's Faith Christian Academy	Lakemore
							Holy Family School	Stow

**Field Local School District
Students Attending Private School 2018-19**

Approved	Paper Sent	Paper received	Last Name	First Name	Grade 18-19	New	Transport To	School Address	City
	9/20/2018	11/1/2018	Roberts	Benjamin	1st	x	Holy Family School	3163 Kent Road	Stow
	9/20/2018	10/2/2018	Perek	Benjamin	2nd	x	Holy Family School	3163 Kent Road	Stow
		10/2/2018	Perek	Reagan	KG	x	Holy Family School	3163 Kent Road	Stow
							Holy Family School	3163 Kent Road	Stow
							Comersstone Community School	90 W. Overdale Dr.	Tallmadge
							St. Matthew	2580 Benton Ave.	Akron
	9/20/2018	10/11/18	Blay	Harrison	8th	x	St. Matthew	2580 Benton Ave.	Akron
							St. Matthew	2580 Benton Ave.	Akron
							St. Matthew	2580 Benton Ave.	Akron
							St. Matthew	2580 Benton Ave.	Akron
							St. Matthew	2580 Benton Ave.	Akron
	9/20/2018	10/4/2018	Horning	Madelyn	7th	x	St. Matthew	2580 Benton Ave.	Akron
	9/20/2018	10/4/2018	Horning	Caitlin	KG	x	St. Matthew	2580 Benton Ave.	Akron
							Seton Catholic School	6923 Stow Road	Hudson
							Seton Catholic School	6923 Stow Road	Hudson
	9/20/2018	10/5/2018	Difeo	Luigi	8th	x	St. Vincent DePaul School	15 South Maple Street	Akron
	9/20/2018	10/5/2018	Difeo	Francesca	6th	x	St. Vincent DePaul School	15 South Maple Street	Akron

Exhibit S-2
November 19, 2018

Kristine Baker
1154 Glenview Dr.
Mogadore, OH 44260
330-310-4072

Webmaster Contract:

Duration: November 1, 2018-October 31, 2019

Description: Maintain the Field Local Schools web page to create a consistent design and a more user friendly site. Repair website issues such as broken links, incorrect formatting for downloadable documents, delete unused pages, etc. Maintain the website by uploading news articles, updating the district calendar, updating information such as the Treasurer's yearly report link, Annual Notifications, lunch menus, etc. Advise staff on needed corrections to department pages such as Athletics, Guidance, Special Services, etc. Oversee the mobile app and increase communication with the stakeholders by deploying more methods information delivery (RSS feeds, etc.)

The progress and roles will be reviewed quarterly. Reports will be sent to the curriculum director.

Payment: \$4,999 for the duration of the contract

Kristine Baker

Superintendent

I N V O I C E

REMIT TO:

RAVENNA SCHOOL DISTRICT

Treasurer's Office

East Main Street

enna

OH 44266

Phone: 330-296-9679

Fed. Id: 34 6005090

05/30/2018

Page: 1 of 1

INVOICE #: CENT96137

CUSTOMER #: C000000600

EXCESS COSTS

Exhibit S-4

November 19, 2018

SOLD TO:

FIELD LOCAL SCHOOL DISTRICT

ATTN: TREASURER

1473 SAXE ROAD

MOGADORE, OH 44260

SERVICE DATE	CUSTOMER REFERENCE	DESCRIPTION	AMOUNT
05/30/2018		PRESCHOOL EXCESS COSTS	5,531.44

THE PRESCHOOL EXCESS COST IS
CALCULATED IN THE EXCESS COST
PROGRAM, AFTER THE RECORD IS
APPROVED YOU SHOULD PRINT THE
CERTIFICATE WITH THE
CALCULATED COST AND DIRECT
BILL THE RESIDENT DISTRICT
-PER THE REGIONAL SUPPORT
OFFICE

Total This Page: \$5,531.44

INVOICE TOTAL: \$5,531.44

REVISED

FIELD HIGH SCHOOL
ACTIVITY PROPOSED BUDGET
018-9005

Exhibit T-1
November 19, 2018

6/11/2018

Activity: Public School Support
Building: High School
Sponsor: Michael Geraghty, Principal

Date: 2018-2019Yr.
Fund No: 018-9005

Receipts:	Beginning Balance	\$4,384.62
018-2421-510-9005-000000-005-00-000	Donations	\$1,000.00
	Scholarships	\$200.00
	Vending Machines	\$1,000.00
	Lifetouch - Photos	\$1,000.00
	Skating Rental <i>W/In</i>	\$400.00 <i>unk</i>
	Testing	\$500.00
	<i>PAINT Your PARKING SPACES</i>	<i>1,000.00</i>
	Total Receipts	<i>\$7,700.00</i>
	Total Receipts Plus Balance	<i>\$12,084.62</i>

Expenses:		
	<i>Senior for School</i>	<i>500.00</i>
	<i>Veteran's Breakfast</i>	<i>500.00</i>
018-2421-410-9005-000000-005-00-000	High Principal Prof. Service	\$0.00
018-2421-430-9005-000000-005-00-000	High Principal Travel	\$0.00
018-2421-490-9005-000000-005-00-000	General /Purchased Services	\$0.00
018-2421-510-9005-000000-005-00-000	High School Supply	\$2,600.00
018-2421-559-9005-000000-005-00-000	High Principal Items for Resale	\$500.00
018-2421-640-9005-000000-005-00-000	High Principal New Equipment	\$0.00
018-2421-740-9005-000000-005-00-000	High Principal Replace Equipment	\$0.00
018-2421-899-9005-000000-005-00-000	Misc./Donations	\$1,000.00
	<i>PAINT FOR PARKING SPACES</i>	<i>250.00</i>
	Total Expenses	<i>\$5,350.00</i>
	Receipts Minus Expenses	<i>\$6,734.62</i>

Advisor	signature	Date
Building Principal	<i>Michael Geraghty</i>	<i>11-15-18</i>
Superintendent	<i>[Signature]</i>	<i>11-15-18</i>
Treasurer	<i>[Signature]</i>	<i>11/15/18</i>