

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
March 12, 2018**

The Field Local School District Board of Education held its Regular Meeting on Monday, March 18, 2018 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Julie Kline-Yes, Laura May-Yes, Larry Stewart-Yes, Randy Porter-Yes
Student Representative-Abby Mortimer-Yes

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the February 12, 2018 regular meeting. **18-0020**
Roll Call: Calcei-Yes, Stewart-Yes, Kline-Yes, May-Yes, Porter-Yes.
President declared the motion carried

Member May moved, seconded by Member Kline that the Field Local Board of Education adopt the following agenda for the March 12, 2018 regular meeting. **18-0021**
Roll Call: May-Yes, Kline-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried

Student Representative Report – We’ve had quite a busy month at Field and we’ll only get busier in the following months./Most winter sports have come to a conclusion, with two sports, cheerleading and wrestling, sending a cheer team and wrestler, Isaiah Smith, to compete on the state level./In order to put the students at ease, Mr. Geraghty has been working with the police department and the administration in order to make the school a safer and better place./Softball, baseball and track have started and the teams look very promising./It’s currently foreign language week, and the Spanish and French classes have been busy decorating and creating videos to showcase the importance of studying a language./Our senior class has started making final preparations for their departure from the high school, such as being accepted into college or other career options./The Music in our Schools month choir concert is quickly approaching./It will showcase the talents of all high and middle school choirs./It’s an exciting time for our Juniors as the acceptance process into National Honor’s Society has begun.

Superintendent’s Report - Mr. Heflinger noted that this week on Wednesday March 14th is a student walkout that is nationwide. Here at the high school, Mr. Geraghty and Student Council have been working with interested students who will be having a walk in by going to the gym. We certainly thought there were safety issues with having students walk out in mass and letting people know they were going to do so ahead of time. This coordination will let students who wish to participate be allowed to. It is a 17 minute nationwide time frame. We expect it to go over well here. On a legislative update, H.B. 512 is a consolidation bill that would consolidate ODE, ODE of Higher

Education and the Work Transition Commission to be one level cabinet position. My concern is the needs of elementary students who will get lost in the big picture. I don't think it is a wise move.

Legislative Liaison Report - Mr. Stewart commented on school safety and thinks that the school district does a great job for what we have to take care of. Mr. Stewart stated that overall; I just think there are a lot of concerned people here. I have been looking into certain things. There is a program in Florida called PROMISE for kids that are not doing well so they try to help them out. This is good but looking the other way to speak trying to let the kids on board trying to let the kids do something worthwhile and that is great. But at the same time, I don't think we can let our guard down on either. You have to be vigilant. We can take all the guns away but if a person or child has it in their mind, then they are just going to go off and do something else. I think we need to put more attention on our students and their livelihood and give them something to do. Mr. Heflinger stated that there will be many debates and we will probably land somewhere in the middle.

Recognition of visitors – Clyde Pierson, taxes

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member May moved, seconded by Member Calcei that the Field Local Board of Education approve the consent agenda as presented. **18-0022**

Roll Call: May-Yes, Calcei-Yes-Kline-Yes, Stewart-Yes, Porter-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

Administrative Employment

Barbara Hawley, Principal-Brimfield Elementary effective August 1, 2018.

Step 0 Administrative Salary Schedule
2 year contract
Rate of pay: \$79,310.00

FLTA Employment

Susan Sudzina, Certified Teacher-Brimfield Elementary effective January 29, 2018 through June 7, 2018. Rate of pay per Negotiated Agreement.

Interim Contract Step 0 \$15,513.20

Classified Substitute Employment

1. Autumn Wright, Classified Substitute Worker for the remainder of the 2017-2018 school year.
 2. Marwa Salaheldin, Classified Substitute Worker for the remainder of the 2017-2018 school year.
 3. Amy Donze, Classified Substitute Worker for the remainder of the 2017-2018 school year.
- **Reduction In Force** – The Superintendent recommends that the Field Local Board of Education approve Reduction In Force due to student enrollment beginning with the 2018-2019 school year for the following personnel:

Jessica Uplinger High School-Family Consumer Science

- **Volunteers** – The Superintendent recommends that the Field Local Board of Education the following volunteer:

Keith Bowers, Baseball.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following parental leave of absence for certified personnel:

Brandon Morris, Certified Teacher-Brimfield, extension of parental leave returning on March 19, 2018. Original return date was March 13, 2018.

- **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:
 1. David Glass, Intervention Specialist-High School effective August 24, 2018.
 2. Barbara Werstler, Principal-Brimfield Elementary effective at the conclusion of the 2017-2018 school year.
 3. Roberta Smith, Cook/Cashier-Brimfield Elementary effective March 5, 2018.
 4. Blakeslee Campbell, Study Hall Monitor-High School effective April 10, 2018.
 5. Rhett Gable, Bus Driver effective June 7, 2018.
- **Board Policy** - The Superintendent recommends that the Field Local Board of Education conduct the second and final reading of the following policy for Board adoption:

Policy

- 6.08 Student Absences and Excuses
- 9.23 Records Retention and Disposal Schedule
- 6.45 Transportation of Students in Board Owned Vehicles
- 7.13 Gifted Education Program

- **Inventory** – The Treasurer recommends that the Field Local Board of Education approve disposal/purchase of the following capital assets:

Disposal

- Bus 36 2001 1H school bus VIN#1HVBBAANX1H365432
- Bus 40 1999 1H school bus VIN#1HVBABN6XH215275
- Bus 6 2005 Thomas VIN#4UZAAXDC25CU27907

Purchase

- 2005 Blue Bird VIN#1BAKGCKA65F224707 \$4,500.00
- 2001 Blue Bird VIN#1HVBBAAN01H368212 \$2,500.00

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following:

Provision of Services for Pre-School Children/School Building Lease Agreement for the 2018-2019 school year for Summit Educational Service Center (Exhibit S-1)

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:

1. Financial reports for the periods ending January 31, 2018.
2. Approval of the "Amounts and Rates" as determined by the Budget Commission for FY2019 (Exhibit T-1).
3. Approval of 5 year depository agreement with Huntington Bank for the period commencing 4/10/2018 and ending 4/9/2023.

• **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):

1. Kari Walchalk to Brimfield Elementary School in memory of Nancy Beck to the Brimfield Elementary Book Room-\$25.00.
2. Landmark Plastic to Brimfield Elementary School to the Brimfield Elementary Book Room-\$100.00.
3. Barbara Werstler to Brimfield Elementary School in memory of Nancy Beck to the Brimfield Elementary Book Room-\$50.00.
4. Angie Bealko, Zoga Insights to Brimfield Elementary School in memory of Nancy Beck to the Brimfield Elementary Book Room-\$1,000.00.

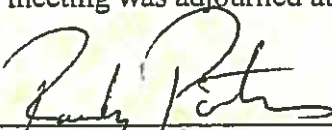
There being no further business to come before the Field Local Board of Education Member Calcei moved, seconded by Member Stewart to adjourn the March 12, 2018 regular meeting.

18-0023

Roll Call: Calcei-Yes, Stewart-Yes, Kline-Yes, May-Yes, Porter-Yes.

President declared the motion carried

The meeting was adjourned at 7:31 P.M.



Randy Porter, President

Attest: Todd Carpenter, Treasurer

**AGREEMENT FOR THE PROVISION OF SEI
FOR PRESCHOOL CHILDREN WITH DISABILITIES**

PARTIES: The parties to this Agreement are the **Summit Educational Service Center** (County), 420 Washington Ave., Cuyahoga Falls, OH 44221-2042 and the **FIELD LOCAL** (District).

PURPOSE: The purpose of this Agreement is to provide a comprehensive, collaborative preschool program (Program) to the District's eligible preschool children with disabilities according to the terms of this Agreement. This Agreement is intended to enhance and not hamper the true collaborative nature of the Program.

TERM: The term of this Agreement is from July 1, 2018 to June 30, 2019.

COUNTY RESPONSIBILITIES: The County shall have the following responsibilities:

1. The County shall act as the fiscal agent for the Program.
2. The County shall employ and supervise qualified preschool staff members for the entire preschool Program.
3. The County may assist with the coordination and/or provision of related services.
4. The County shall be responsible to adhere to Ohio's Early Learning Program Standards, participate in tier quality rating and improvement system and document child progress using research based indicators prescribed by ODE and report results annually.
5. If district is unable to provide classroom space for the program, the County shall be responsible for selecting Program sites, appropriate furnishings and equipment for each classroom.

DISTRICT RESPONSIBILITIES: The District shall have the following responsibilities:

1. The District shall be responsible for providing safe and efficient transportation for the child.
2. Unless the parties agree otherwise, the District shall provide any related services and/or adaptive equipment deemed necessary by the IEP team.
3. The District shall conduct and/or is part of the Individualized Education Program (IEP) process in cases of suspected disability and shall designate a representative to participate in the development of the Individualized Education Program (IEP).

DISTRICT RESPONSIBILITIES: continued

4. The District is responsible for coordinating and conducting all evaluations for students transitioning from preschool to school age.
5. The District shall pay the excess cost of the Program to be calculated according to this Agreement and any other agreement the District and County may have. The dollar amount of funds distributed to districts for the funding of preschool children will be directed to the County by the member consortium district. (This is not a change from the previous funding member districts currently direct to the County.) Costs over the amount of state funding (billing procedure) will be based on student enrollment by month. At the conclusion of the school year, total costs will be calculated and a prorated invoice will be given to member districts based on the amount of total consortium attendance. All parties agree this first year of new funding is subject to change and therefore, flexibility is necessary for the fiscal health of the consortium.
6. The District is responsible for all startup cost(s) for new program sites.

EXCESS COSTS: See Appendix A.

TERMINATION: Either the District or the County may terminate its affiliation under this Agreement at the end of a school year by providing written notice of such intent no later than the first of March prior to the effective date of termination.

MERGER: This Agreement contains all the terms and conditions intended by the parties.

ACKNOWLEDGMENT: By virtue of their signatures below, the parties acknowledge their awareness of this Contract, their understanding of its terms and their intent to be bound.

FIELD LOCAL SCHOOL DISTRICT

Signature

Superintendent

Signature

Treasurer

SUMMIT EDUCATIONAL SERVICE CENTER

Signature

Superintendent

Signature

Treasurer

**AGREEMENT FOR THE PROVISION OF SERVICES
FOR PRESCHOOL CHILDREN WITH DISABILITIES
APPENDIX A**

EXCESS COSTS: The excess costs chargeable to the District will be the District's share of the difference between the actual state reimbursement for the units and the actual operational costs of the units.

The District's share of excess costs (listed below) will be determined by dividing the excess costs by the total number of students enrolled in the Program.

For billing purposes, the District will be charged for excess costs from the Program initiation date as set forth on the IEP.

1. The actual state reimbursement per unit shall be determined by using the state funding formula as follows:
 - A. The state salary allowance per employee;
 - B. The state retirement allowance;
 - C. State unit support; and
 - D. Other available funding options under the foundation formula.
2. Additional funding sources, such as: Federal, State, and local grants.
3. Operational cost per unit is as follows:
 - A. Administrative and fiscal costs;
 - B. Classroom utilization and/or lease expense;
 - C. Maintenance, operation, and utilities expense;
 - D. Employees' salaries, fringe and retirement benefits, workers' compensation;
 - E. Supplies and materials;
 - F. Equipment;
 - G. Remodeling or, relocation expenses;
 - H. Related services provided at County expense (SLP, Nursing, etc).
 - I. Assessment of suspected disability (peer screenings, Part C to Part B transitions).
 - J. Technology support.

**SUMMIT EDUCATIONAL SERVICE CENTER
AND THE
FIELD LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

SCHOOL BUILDING LEASE AGREEMENT

THIS LEASE IS ENTERED INTO at Cuyahoga Falls, Ohio, on the date hereinafter set forth, by and between the **FIELD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**, Mogadore, Ohio, hereinafter referred to as "Lessor," and the **SUMMIT EDUCATIONAL SERVICE CENTER**, Cuyahoga Falls, Ohio, hereinafter referred to as "Lessee."

WITNESSETH:

In consideration of the covenants as set forth below, and other good and valuable consideration, by Lessee to be performed, Lessor hereby leases the following described premises to Lessee on the terms and conditions set forth:

- I. **Term:** This lease shall be for a period of one (1) year, commencing July 1, 2018 and terminating on June 30, 2019 unless renewed as hereinafter provided.
- II. **Renewal:** Lessee shall have the option to renegotiate the lease providing classroom space is available and approval of the lease is granted by the Lessor.
- III. **Covenants of the Lessee:** Said Lessee does hereby covenant and agree with said Lessor that it will:
 - A. Use and occupy said premises in a careful and proper manner;

- B. Not commit any waste therein;
- C. Not use or occupy said premises for any unlawful purpose; and will conform to and obey all present and future laws and ordinances, and all rules, regulations, requirements and orders of all governmental authorities or agencies, respecting the use and occupation of the premises by the Lessee;
- D. Not assign this lease nor sublet said premises;
- E. Not use or occupy said premises for any purpose deemed to be extra-hazardous on account of fire or otherwise;
- F. Make no alterations or additions in or to said premises without the written consent of the Lessor;
- G. Leave the premises at the expiration or prior to termination of this lease or any renewal or extension thereof, in as good condition as received or in which they may be put by the Lessor, excepting reasonable wear and tear, and damage arising from the negligence or default of the Lessor, or its agents or employees;
- H. Permit the Lessor to enter upon said premises at all reasonable times to examine the condition of the same;

- I. The Lessee further agrees to deduct from excess cost a room rental of \$3,600/year for each room used by the Preschool Program.

IV. Covenants of Lessor: The Lessor covenants and agrees with the Lessee that it will:

- A. Maintain the demised premises in good repair and tenantable condition during the continuance of this lease, except in case of damage arising from the negligence of the Lessee or its agents or employees;
- B. Furnish electricity, heat, and routine maintenance service without additional cost to Lessee;
- C. Should the need arise for the Lessor to relocate the room(s) within the district; the Lessor will incur all costs of said move.

V. Mutual Covenants: It is mutually agreed by and between Lessor and Lessee that:

- A. If during the term hereof the demised premises or any part thereof be rendered untenable by public authority, or by fire or the elements, or other casualty (except such as shall have resulted from the negligence of the Lessee), the Lessor will provide alternate space that is mutually acceptable.

If a mutually-acceptable space cannot be found, then a proportionate part of the rent herein reserved (whether paid in advance or otherwise), according to the extent of such untenability shall be abated and suspended, until the premises are again made tenantable and restored in their former condition by Lessor. If the premises or a substantial part thereof are thereby rendered untenable and so remain for the period of sixty (60) days, the Lessee may at its option terminate this lease by written notice to the Lessor, provided, however, that if the premises cannot by reasonable efforts be restored to their former condition within sixty (60) days, either the Lessor or the Lessee shall have the option of terminating this lease by written notice to the other;

- B. All fixtures and/or equipment of whatsoever nature as shall be installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of the lease or any renewal or extension thereof, provided, however, the Lessee shall at its own expense repair any injury to the premises resulting from such removal;

Summit Educational Service Center and
Field Local School District Board of Education
School Building Lease Agreement

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- C. Two (2) Classrooms at a rate of \$3,600 per classroom/year.
- D. Scheduled use of playground and restrooms;
- E. Lessee agrees to maintain its own phone and secretarial staff.

VI. Termination of Agreement: Either party shall have the right to terminate this Agreement on an annual basis with sixty (60) days prior written notice to the other party. The date of termination shall be June 30.

LESSOR:
FIELD LOCAL SCHOOL
DISTRICT

LESSEE:
SUMMIT EDUCATIONAL SERVICE
CENTER

Signature

Signature

Superintendent

President, Board of Governors

Signature

Signature

Treasurer

Treasurer

3/18:pm

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34 - 35.

The Board of Education of the **Field Local**
School District, **Portage** County, Ohio, met in
Regular Session on the **12th** day of **March**, **2018**
at the **Field High School Cafeteria** with the following members present:

_____ moved the adoption of the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted
a Tax Budget for the next succeeding fiscal year commencing **7-1-2018** ; and

WHEREAS, The Budget Commission of **Portage** County, Ohio, has
certified its action thereon to this Board together with an estimate by the County Auditor of the rate of
each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the
ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the **Field Local**
School District, **Portage** County.
Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the
same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

The State of Ohio, Portage County, ss.

I, Todd B. Carpenter, Treasurer of the Board of Education of the

 Field Local School District,

in said County, and in whose custody the Files and Records of said Board are required by the Laws of the

State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

1. A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

BOARD OF EDUCATION
FIELD LOCAL
School District
Portage County, Ohio.

**ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.
(City, Village or Rural Board of Education)**

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By

Deputy.